Monthly Meeting Minutes

 Tuesday, December 21, 2021

Sara Miles-**President**  **Staff:** Joel Zimmerman- Executive Director

Bill Marx- **Vice President** Joy Melton- Administrative Coordinator

Trisha Condreva-**Treasurer**

Virginia Hurckman- **Secretary -** absent

Kevin Pagorek **- zoom**

David Wilson- absent

Jill Dunlavy

Sherry Sutton - absent

Steve Smith

Nikki Janisin - zoom

Jessica Furchtenicht

1. Meeting Called to Order @ 8:33 a.m. by President Miles
2. Approval of Minutes of the November 2021, meetings.  **Motion Dunlavy/Marx** to approve.  **Passed.**
3. Treasurer’s Report Motion given by Tricia Condreva **Dunlavy/Smith** to approve.  **Passed.**
4. Correspondence received – Holiday Greeting Cards.
5. Membership comments- none
6. Employee Handbook Changes Discussion/Action
* 6.1 Vacation: Motion to approve with changes. **Dunlavy/Smith passed.**
* Conflict of Interest Policy and Health Insurance Policy additions – **Tabled**
* Whistleblower Policy – **Motion Dunlavy/Condreva** to approve with additions. **Passed**
1. Director’s Report- given by Zimmerman **Motion Dunlavy/Marx** to accept report
2. **Motion Dunlavy/Smith** to convene in closed session and excuse Zimmerman and Melton, pursuant to 19.85 (1) (f), and 19.85 (1) © WI, Statues to consider financial data of Specific persons, which if discussed in public would be likely to have a substantial adverse effect upon the reputation of any person, referred to in such data. **Roll Call, Unanimously Passed**
3. Reconvene in open session pursuant to 19.85 (2), 19.85 (1) © WI statues to discuss public aspects and take action on matters discussed in the above closed sessions.
	* Approval of holiday bonus’ for both Zimmerman and Melton
	* Request Written Director’s Report
4. Other Concerns:  none.
5. NEXT MEETING DATE: **January 18th, 2022, at 8:30 a.m.**
6. **Motion Dunlavy/Condreva** to adjourn at 9:46am. **Passed.**